



For information contact:

Kitty Nichols

706-854-0463

[knichols@keresnm.com](mailto:knichols@keresnm.com) or [kittyaug@aol.com](mailto:kittyaug@aol.com)

## TRAINING ANNOUNCEMENT

---

**Course Title:**       **Federal Real Property Utilization and Disposal**  
(Formerly taught by the GSA Interagency Training Center)

**Dates and Location:**               **April 27 - April 30, 2010**  
   **San Antonio, TX**

---

**Description:**

This training is an overview of the Utilization and Disposal of Federal Real Property subject to the provisions of Chapter 5, Title 40 of the United States Code (P.L. 107-217, 116 STAT. 1062), the Property Act, formerly the Federal Property and Administrative Services Act of 1949.

The course discusses the responsibilities of landholding agencies in the management of their real property assets pursuant to Executive Order 13327 and the guidance issued by the Federal Real Property Council. Instruction covers applicable portions of the Federal Management Regulations (FMR), and the cultural, historic and environmental responsibilities associated with the management of Federal assets. The course covers the due diligence requirements for the disposal of real property assets including acquisition and title information, legal descriptions, NEPA and CERCLA requirements, asbestos, lead-based paint, historic and cultural resources, and other necessary information.

The training includes the policies, procedures, and regulations governing the disposal of Federal real property assets pursuant to the provisions of the Property Act, P. L. 102-217, Chapter 5, Title 40 U.S.C. Participants review the steps in the disposal process including screening Federal agencies; provisions of the McKinney-Vento Homeless Assistance Act; and Federal laws authorizing disposal of real property to public bodies for public uses such as education, health, parks and recreation, etc. The course discussion continues with the various types of sales including the requirements for negotiated sales and methods of competitive public sales.

**Intended for:**                       **Persons with real property, asset management and disposal responsibilities**

**Prerequisites:**                   **None**

**Cost:**                               **\$ 1,150**

**Length:**                           **4 days**

# Course Title: Federal Real Property Utilization and Disposal (Formerly taught by the GSA Interagency Training Center)

---

## Registration:

Class size is limited, so register as early as possible. Fax or email registration form to Robin Madrid, fax number (505) 293-1971, or email [rmadrid@keresnm.com](mailto:rmadrid@keresnm.com).

## Payment:

Payment should be made to Keres Consulting, Inc. Please fax or email your registration form and payment (purchase order, training form, credit card authorization) to Keres at fax (505) 293-1971 or email to [rmadrid@keresnm.com](mailto:rmadrid@keresnm.com). **Please type or print clearly.** Our mailing address is:

Keres Consulting, Inc.  
5600 Wyoming Blvd., Suite 150  
Albuquerque, NM 87109  
Telephone: (505) 837-2104

## Cancellation Policy:

If you cancel your course registration more than 10 working days prior to the start of the course, we will refund your payment. If you cancel your registration less than 10 working days prior to the start of the course, you are responsible for the full payment, but may substitute someone else from your organization. Substitutions are permitted anytime up to the start of the course. **We reserve the right to cancel any course with insufficient enrollment.**

## Location and Hotel information:

San Antonio Marriott Rivercenter  
San Antonio, TX 78204  
(210) 223-1000

## Registration Confirmation:

We will confirm your registration by email approximately 10 days prior to the start of the course. Please be sure to include your **email** and **fax number** on your registration form.

## Additional information:

Kitty Nichols  
(706) 854-0463  
[Kittyaug@aol.com](mailto:Kittyaug@aol.com)  
[knichols@keresnm.com](mailto:knichols@keresnm.com)

## Corporate Office:

Keres Consulting, Inc.  
5600 Wyoming Blvd., Suite 150  
Albuquerque, NM 87109  
Phone: 505-837-2104  
[www.keresnm.com](http://www.keresnm.com)

Keres Consulting, Inc. is a Native American-owned, privately-held, small disadvantaged business certified by the U.S. Small Business Administration 8(a) Program. Keres provides clients with professional, technical, and administrative services, including but not limited to Property Management, Facility Operations and Maintenance, Real Estate Services, Engineering and Technical Services, Environmental Services, Phase I Environmental Site Assessments, Energy/Minerals Management, Maintains OSHA 29 CFR 1910.120 Certifications, and Archival Research Services Consulting.



For information, contact:

Kitty Nichols  
706-854-0463

[knichols@keresnm.com](mailto:knichols@keresnm.com) or [kittyaug@aol.com](mailto:kittyaug@aol.com)

## REGISTRATION FORM

**Course Title:** **Federal Real Property Utilization and Disposal**  
(Formerly taught by the GSA Interagency Training Center)

**Dates:** **April 27 – April 30, 2010**

**Location:** **San Antonio, TX**

**Cost:** **\$ 1,150**

---

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Organization:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

\_\_\_\_\_

**Phone:** \_\_\_\_\_ **FAX:** \_\_\_\_\_

**E-Mail:** \_\_\_\_\_

---

Please send Registration to Robin Madrid by fax 505-293-1971 or by email  
[rmadrid@keresnm.com](mailto:rmadrid@keresnm.com)

*You must register to reserve your place in the course.*

---

**Payment Information:**

We must receive your payment information prior to the start of the course. Please indicate method of payment. Refunds will be made on cancellations received 10 days prior to the start of the course. Substitutions are permitted anytime up to the start of the course.

**Form of Payment:**  VISA/MC  Purchase Order  Training Form  Check

---

**VISA/MC Card Number:** \_\_\_\_\_

**Expiration Date:** \_\_\_\_\_

**Name on Card:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

---

**Invoice Billing Information:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

---

**Payable To:**  
Keres Consulting, Inc.  
5600 Wyoming Blvd. NE, Suite 150  
Albuquerque, NM 87109  
505-837-2104

**Additional Information:**  
Kitty Nichols  
706-854-0463  
[kittyaug@aol.com](mailto:kittyaug@aol.com)  
[knichols@keresnm.com](mailto:knichols@keresnm.com)

## Hotel Information

### Federal Real Property Utilization and Disposal Training San Antonio, TX

#### General Information

- Dates:** Tuesday, April 27 - Friday, April 30, 2010
- Hours:** 8:30 AM - 4:00 PM Tuesday - Thursday  
8:30 AM - Noon Friday
- Dress:** Casual
- Location:** Training will be held in a meeting room at the Marriott.
- Hotel:** San Antonio Marriott Rivercenter  
101 Bowie Street  
San Antonio, TX 78204  
(210) 223-1000 Toll free for reservations: 800-648-4462  
Hotel website: [www.marriott.com/SATRC](http://www.marriott.com/SATRC)
- Reservations:** A block of rooms has been reserved at the Government rate (\$117 plus tax). Please refer to the block of rooms under Federal Real Property Training. Each individual is responsible for making their own hotel reservations. The hotel cut off date for rooms is Monday, March 29, 2010.
- Parking:** Self parking is \$25.00 per day and valet parking is \$33.00 per day.
- Transportation:** The hotel does not have an airport shuttle. Shuttle service: San Antonio Trans (210) 281-9900 (reservations required)
- General:** Shopping and restaurants are within walking distance of the hotel.